

**The Empire District Electric Company (Empire)
Required Documents for
Non-One Touch Make Ready (Non-OTMR)
Permit Application**

The following documentation, with all information requested accurately completed, must be provided for the Non-OTMR Permit Application to be deemed complete. Please submit all documentation to: NJUNS

NOTE: Any proposed attachments to transmission structures or poles will need prior approval from Empire Engineering. Transmission poles will only be considered if they have existing distribution underbuild. Send any proposed attachment plans of this nature to Milinda.Brittain@Libertyutilities.com and SMMOJoplinJointUse@Libertyutilities.com with subject line: ATTENTION: Empire Engineering.

1. Empire Non-One Touch Make-Ready Permit Application (Non-OTMR) Form
2. Route Map showing Empire poles with start/stop locations clearly marked, as well as geographical direction.
3. Complete list of all pole numbers (yellow tag) and ownership (if legible)
4. Licensee plans with Empire pole numbers clearly marked. Drawing should include a legend
5. Existing Communication Attachment Type
6. New Communication Attachment Type and Detail including stringing tension, attachment weight, and diameter.